

SKY TERRACE POLICY

1. Reservations for **10** or more persons are required. The maximum number of persons allowed on a single reservation is **25** people per owner/ resident.
2. Reservations are limited to a **Four hour** time frame, unless prior approval is obtained.
3. Use of the Sky Terrace shall be as follows: Residents must make reservations in advance. A cleaning and/or damage deposit totaling the sum of **\$200.00** and a signed contract must be turned in to the Resident Manager at the time the reservation is made. Due to the nature of the Sky Terrace, if set-up is required, a **\$25.00** non-refundable set-up/breakdown fee will be deducted from the deposit. The remaining deposit will be refunded when the Recreation Area is determined to be restored to the original condition. If the Sky Terrace requires additional cleaning, a **\$20/hour** charge will be deducted from your deposit.
4. At this time reservations by the residents for the Sky Terrace will be no more than **6** times in any given year.
5. Use of Sky Terrace kitchen shall be by reservations made in advance with the Resident Manager, such reservations shall be approved on a first come first serve basis.
6. During any function the use of Sky Terrace grill is open to all residents.
7. No furniture, appliance, equipment or furnishings belonging to the Sky Terrace may be removed from the Sky Terrace.
8. Prior to the event, the Resident Manager will finalize the arrangement of The Sky Terrace with the owner/ resident.
9. Reservations and use of the Sky Terrace will be permitted daily from 7:00 a.m. – 11:00 p.m.
10. No Private Parties allowed on Major Holidays. Please check with management office for the Holiday Schedule.